



2018 Spring Fest at Bald Top Vendor Registration and Guidelines:

May 5, 2018 from 12pm to 5pm

Open to artisans and producers from Madison County and other local counties who make, grow, raise, and sell their own craft, product or produce. Demonstration of your craft or product would be a welcomed addition to the festival.

Bald Top Brewing Company is solely responsible for the selection of festival participants and their booth locations. Spaces are limited to the first 50 vendors. No vendor is given exclusivity.

Below are the details of setup and rules. We asked that these rules and schedule be strictly adhered to:

- Vendors are to set up from between 9am and 11:30am on Saturday, May 5, 2018. No vehicles will be allowed in the vendor area without prior arrangements with Bald Top Brewing Company. Vehicles will be allowed 30 minutes to unload at the designated vendor spot. The festival will provide a designated parking area for Vendors.
- All booths that are not occupied within one half hour of opening the festival will forfeit their booth space and fee. Exhibitors are to ensure that their display is completely set up and ready to sell no later than 12pm.
- All exhibitors must contain their display, their work, and their storage boxes within the dimensions of the space they rent.
- Vendors are responsible for providing everything that is needed for their booth and display, including tables, chairs, and tents. Tables must be covered with a tablecloth.
- Exhibitor's booths must be of sound construction, canopies anchored, and must in no way obstruct or endanger the neighboring booth areas. **Tents must be securely staked – please expect that there will be wind!**
- If you are having a walk-in booth, you must provide adequate walk-in space within your designated area.
- Exhibitors are expected to keep their items neatly displayed at all times.
- Each participant is responsible for following all federal, state, and local regulations and restrictions regarding their individual product
- Collection of sales tax is the responsibility of the registered exhibitors.
- Smoking is not permitted in the exhibition areas.
- Vendors/demonstrators shall not disassemble, pack up or remove any part of their display prior to the official closing time.
- Bald Top Brewing Co. is not responsible for any loss or damage to any personal property of any visitors, patrons, exhibitors, vendors or any other person attending the festival, including the parking areas.
- The event coordinators, festival staff, and venue will not be held responsible for any lost or stolen items from Vendor booth.
- Bald Top will not be responsible for any additional permits that may be needed on your behalf.
- Any water, beverages, food, ice, etc. needed for booth or vendor staff is the responsibility of the Vendor.
- Please have your booth cleaned and all items removed by 8pm
- Any liability insurance covering the Vendor and their staff is the sole responsibility of the Vendor.
- The Vendor spaces are located on grass areas and located throughout the venue. Vendor space shall be allocated by Bald Top Brewing Co.
- All prepared food vendors must submit with vendor agreement, a current health permit, and a proposed menu along with pricing and must comply with all health department guidelines. Bald Top will not be supplying wash sinks.

Facilities: Bald Top Brewing Company, 1830 Thrift Rd., Madison VA 22727

Date & Hours: Saturday, May 5, 2018 - 12pm to 5pm.

Your booth must remain open for the designated hours of operation.

Crafter/Vendor Fee Schedule (per space basis):

ALL RENTAL SPACES ARE \$35 per 10x10.

Please Note the Fee Schedule at the end.

Free space is offered to 501(c)(3) nonprofits not doing any sales.



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Commercial Space Vendors agreeing to an approved scheduled crafting/skills/homesteading demonstration will receive a \$10.00 discount.

Payment Schedule: Full payment with application due by April 21st, 2018.

Cancellation Policy:

1. Prior to April 21, 2018: Full Refund
2. After April 21, 2018: NO REFUND

Application & Payment: Registration and payment can be made online at www.baldtopbrewing.com or by mail. Send signed application and check to:

Bald Top Brewing Company
1830 Thrift Road
Madison, VA 22727

The application is a contract between the vendor and Bald Top Brewing Company for participation at Bald Top's Spring Fest. Upon acceptance, vendors will be held to the rules & guidelines listed in this contract. Please read carefully and retain a copy of the application/contract and the conditions of the festival for your records.

ALL VENDORS (PROFIT & NON-PROFIT) MUST SUBMIT APPLICATION

****Bald top Brewing Co. RESERVES THE RIGHT TO REJECT VENDORS****

Name: _____

Home Phone: _____ Cell Phone: _____

Address _____ City State Zip _____

Email _____

Business Name: _____

Brief Description of Your Craft or Product: _____

10X10 Vendor space \$35.00 each. Number required _____

10X10 Demonstration space \$25.00 each. Detail your demonstration on reverse.

Please make checks payable to: Bald Top Brewing Company and return with this form (NO LATER THAN April 21, 2018) to: Bald Top Brewing Company, 1830 Thrift Road, Madison, VA 22727

All Vendors, crafters, and demonstrators will be required to sign a Hold Harmless agreement prior to the event.